

BIG IVY COMMUNITY CENTER

PART-TIME COMMUNITY RESOURCE COORDINATOR — EMPLOYMENT APPLICATION

Applicant Name: _____

Address: _____

City/State/ZIP: _____

Phone: _____ Email: _____

Employment: ☒ Part-Time (position is part-time)

Availability: ☒ Days ☒ Evenings ☒ Weekends ☒ Flexible

EMPLOYMENT & EXPERIENCE

Current/Most Recent Employer: _____

Position/Title: _____ Dates: _____

Relevant experience (community service, nonprofit, social services, education, volunteer work, events, resource coordination, etc.):

EDUCATION & SKILLS

Education/Training: _____

Computer/Technology Skills: _____

Languages (other than English): _____

COMMUNITY RESOURCE EXPERIENCE

Describe your experience helping people locate services, resources, programs, or assistance:

COMMUNITY INVOLVEMENT

Organizations, volunteer activities, civic/community service, or programs:

REFERENCES

1. Name: _____ Relationship: _____

Phone/Email: _____

2. Name: _____ Relationship: _____

Phone/Email: _____

APPLICANT CERTIFICATION

I certify that the information provided is true and complete to the best of my knowledge. I understand that misrepresentation or omission of material information may result in disqualification or termination. I authorize the Big Ivy Community Center to verify information relevant to my application, consistent with applicable law and Center policy.

Applicant Signature: _____ Date: _____